

MCLEOD CRANES LIMITED

Application for Employment

Confidential

Position Applied for: Date:

Date Available: Expected Wages/Salary:

PERSONAL DETAILS

Surname (Mr/Mrs/Miss/Ms):

First Name(s): Preferred Name:

ADDRESS:

Physical Postal

.....

.....

Telephone No's: Home Work

Cell Fax Email

Car Owner: Yes No Driver's Licence: Yes No

Drivers Licence No: Licence Types? (if yes).....

Any endorsements? (nature).....

EDUCATION *(can be provided in curriculum vitae)*

Secondary Schools, Colleges, Universities

Attended	Years	Qualifications
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.....
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Trade, Professional Qualifications, Computer Skills *(show dates gained and courses passed)*:

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Membership of Relevant Professional Bodies, Associations, etc:

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EMPLOYMENT HISTORY *(can be provided in curriculum vitae)*

Start with last or present employer and work backwards.

LAST OR PRESENT EMPLOYER:

Address:

Position held: From / / to / /

Manager/Supervisor's name:

Key duties and responsibilities:

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Reason for leaving:

PREVIOUS EMPLOYER:

Address:

Position held: From / / to / /

Manager/Supervisor's name:

Key duties and responsibilities:

.....

.....

Reason for leaving:

PREVIOUS EMPLOYER:

Address:

Position held: From / / to / /

Manager/Supervisor's name:

Key duties and responsibilities:

.....

.....

Reason for leaving:

GENERAL

Do you need a work permit to work in New Zealand? Yes No
(Please produce current permit if necessary)

Are you available to work:

Shifts: Yes No Part-time: Yes No
Casual: Yes No Temporary: Yes No
Overtime: Yes No Weekends: Yes No

Do you have any medical condition or are you taking any medication which might affect your ability to safely perform the job for which you are applying or which might affect the safety of others?

Yes No *(if yes, please specify)*

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Are there any other problems or circumstances, including any pre-existing injury or condition, which might affect or inhibit your ability to meet the requirements or demands of the position?

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It is a requirement of the job that you hold the necessary drivers licence qualifications for driving cranes and that you hold (or obtain) Bridge Engineering Self Supervision (BESS) certification with the NZ Transport Agency. Current BESS requirements are that background checks are carried out and that you may not obtain BESS certification if you:

- Have a driver licence that is currently suspended or revoked;
- Are currently disqualified;
- Have a warrant for his/her arrest;
- Have a history of serious traffic offending over the last 10 years (e.g. dangerous driving/driving with excess alcohol or drugs/recent speeding tickets/breaches of driving hours/logbook offences/breaches of permits, etc);
- Have been convicted of crimes against the person within the last 10 years;
- Have been convicted of assault against Police;
- Have been convicted of crimes relating to the misuse of drugs;

Do you currently hold BESS certification?

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If no, list below any circumstances that may be relevant to you obtaining BESS certification, including any of the above factors.

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Do you consent to providing all relevant information necessary to obtain BESS certification?

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In the last 10 years have you been convicted of any criminal offence (other than those which you may lawfully conceal under the provisions of the Criminal Records (Clean Slate) Act 2004)?

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Do you have any criminal charges pending?

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Have you been dismissed from any previous employment?
If yes, give details

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Have you been formally disciplined in any previous employment (eg warning)?

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I agree that my previous employers may be contacted as referees. However, my current employer will not be contacted without my express consent beforehand.

I agree that if shortlisted, I will undertake any pre-employment testing, including for Drugs or alcohol.

I acknowledge that if appointed my salary or wages will be direct-credited to my bank account.

I certify that the above information is correct and complete to the best of my knowledge and belief. I acknowledge that my answers will be relied on by the employer as part of any decision to employ, and that if I give misleading or false answers, my employment may be terminated.

I certify that I have personally completed this form.

SIGNATURE Date